

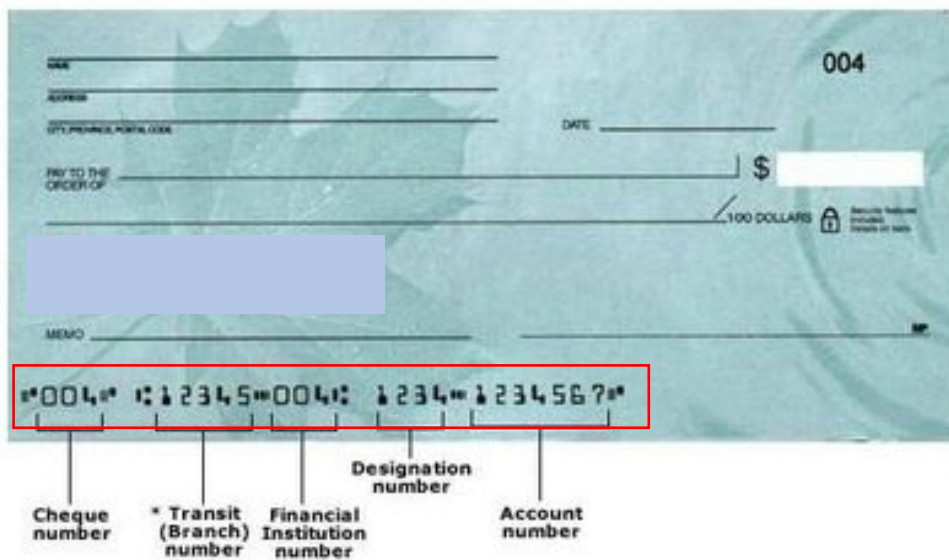
# Payroll Direct Deposit Authorization

To be completed by Employer:	
Hire Date:	Wage / Hr:
Vacation to be: Accrued or Paid on each chq?	

A direct deposit is a pre-authorized electronic deposit into your checking or savings account, usually from an employer. To allow us to make these direct deposits please complete the following information and return to management at your earliest convenience.

Direct Deposit Account Holder Information	
Account Owner Name	
Account Owner Address – Street, City, Prov, Postal Code	
Phone Number	Email

Bank Account Information		
Bank Transit No (5 numbers)	Institute No (3 numbers)	Account number (3 – 12 numbers)
Account Owner Signature		Date



\* Your branch number is the first 4 digits of this 5 digit sequence.